

GENERAL BROWN CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting / Public Hearing**  
Minutes  
**June 6, 2016**  
**General Brown Room / Jr.-Sr. High School**

**REGULAR MEETING**

The meeting was called to order at 5:17 p.m. by President West, followed by the Pledge of Allegiance.

**Members Present:** Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin and Michael Ward

**Others Present:** Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Babette Valentine, Curriculum Coordinator; Tina Lane, Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; Hope Ann LoPresti, Brownville Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk; Students, Staff and Community Members

The Jefferson-Lewis BOCES Board of Education delegation scheduled to attend this evening's meeting has been postponed.

**Student Presentations** were made by representatives of the *Junior National Honor Society* and *Key Club*

**PUBLIC HEARING** began at 5:31 p.m. regarding the **Smart Schools Investment Plan**

A Public Hearing with regard to the Smart Schools Investment Plan was conducted by Ms. Lane who provided a review of the plan. This was followed by requests for public comment or questions. Supportive comments were offered by Mrs. Lee and Mr. West.

1. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the Smart Schools Investment Plan  
Motion for approval by Jamie Lee, seconded by Sandra Young Klindt, with motion approved 7-0.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Brien Spooner, and seconded by Michael Ward - Motion is approved 7-0.

1. Approval of Minutes as listed:
  - May 9, 2016 - Regular Meeting
  - May 9, 2016 - Budget Hearing / Annual School District Meeting
  - May 17, 2016 - Annual School District Meeting / Vote / Election
2. Approval of Buildings and Grounds requests as listed:
  - BGP cafeteria - Mondays from May 23 to June 20, 2016 from 6:00 p.m. to 7:30 p.m. - Weekly meetings - Girl Scout Troop #50130
  - BGP classroom/technology - June 27 to September 2, 2016 from 8:00 a.m. to 3:30 p.m. - Summer tutoring - Jillian Goodrich - Fee \$25
  - BGP softball fields/bathrooms - July 22 to July 24, 2016 from 7:00 a.m. to 9:00p.m. - Softball games - Victory Athletics
3. Conferences and Workshops as listed:
  - Jennifer Augliano - BOCES Counselor Meeting - JLBOCES - May 11, 2016
  - Krista Dupee - Supporting Students Who Struggle - JLBOCES - May 17, 2016
  - Alison Widrick - Supporting Students Who Struggle - JLBOCES - May 17, 2016
  - Shellie Miner - Annual School Tool User Group - Vernon Downs, NY - May 19, 2016
  - Becky Dupee - Middle School Science Regional Curriculum Development - JLBOCES - May 20, June 2, July 18, and August 12, 2016
  - Joseph O'Donnell - Frontier League Meeting - JLBOCES - May 25, 2016
  - Jennifer Augliano - Jefferson-Lewis Association of Counseling & Development Meeting - The Boat House, Sackets Harbor - June 3, 2016
  - Casey Nicol - Jefferson-Lewis Association of Counseling & Development Meeting - The Boat House, Sackets Harbor - June 3, 2016
  - Joseph O'Donnell - Schedule Galaxy Update Meeting - Indian River HS - June 6, 2016
  - Deanna Oliver - Schedule Galaxy Update Meeting - Indian River HS - June 6, 2016
  - Casey Nicol - Comprehensive Counseling Program Session - JLBOCES - June 8, 2016

4. Financial Reports as listed for April 2016:
  - Appropriation Report - All Funds
  - Revenue Report - All Funds
  - Treasurer's Cash Reports
  - Claims Auditor Monthly Reports
  - General Fund Warrant "A"
  - Federal Fund Warrant "B"
  - Food Service Warrant "C"
  - Trust & Agency Warrant "T"
  - Extra-Curricular Activity Fund

## REGULAR AGENDA

### Other Discussion and Action

1. Public Comments - No requests at this time.
2. Ongoing Agenda Items:
  - Academic Update:
    - ❖ None at this time
  - Policy Review:
    - ❖ None at this time
3. Board Information - Annual Organizational Meeting will be followed by the Regular Monthly Meeting - Friday, July 1, 2016 beginning at **7:00 a.m.** in the General Brown Room
4. Board Information - "Friendship" payments in lieu of taxes have been received from Frontier Housing Corporation in the amount of \$500 (Smith Hill Apartments), and \$2000 (Poole Memorial Park Apts.)
5. Board Information / Discussion - Marking Period 3 Data
6. Board Discussion / Action - Approval is requested to change the June 5, 2017 Board of Education meeting date to June 12, 2017.  
Motion for approval by Brien Spooner, seconded by Michael Ward, with motion approved 7-0.
7. Board Discussion / Action - Approval is requested to award the purchase of one 2016 Ford F-250 pickup truck bid to Steele-Ponte (Yorkville), in the amount of \$25,445.  
Motion for approval by Daniel Dupee, seconded by Michael Ward, with motion approved 7-0.
8. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Professional Development Plan**, for the period July 1, 2016 to June 30, 2017.  
Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 7-0.  
  
Mrs. Morrison thanked Mrs. Valentine for her efforts in revising the Professional Development Plan and for her collaborative efforts with staff members, community members, and members of the administration.
9. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **District Technology Plan**, with revisions as noted, for the period of July 1, 2016 to June 30, 2019.  
Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.  
  
Mrs. Morrison also thanked Ms. Lane for her efforts in revising the District Technology Plan.  
  
Mr. West also asked Mrs. Smith to thank her staff members for the work that went into the budget process.
10. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve the **Inter-Municipal Cooperation Agreement for Legal Services**, in the amount of \$17,000 for the period of July 1, 2016 to June 30, 2017, to be billed in two installments, July 2016 and February 2017, and authorizes the Superintendent of Schools to execute the contract.  
Motion for approval by Jamie Lee, seconded by Brien Spooner, with motion approved 7-0.
11. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to authorize an inter-fund transfer of an amount not to exceed \$1,500,000 from the General Fund to the Capital Reserve Fund.  
Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 7-0.

12. Board Action - The following resolution was offered by Daniel Dupee, who moved its adoption. This resolution was duly seconded by Brien Spooner, and adopted upon a 7-0 vote.

**Resolution Establishing the School District as Lead Agency  
Under the State Environmental Quality Review Act for  
General Brown Central School District  
Smart Schools Bond Act - SED Control No. 22-04-01-04-7-999-001**

**Resolution**  
June 6, 2016

**WHEREAS**, the General Brown Central School District is required to act as Lead Agency for the Environmental Review of the School District construction projects under the New York State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, the District is planning a district wide Smart Schools Bond Act (SED Control No.: **22-04-01-04-7-999-001**). This will involve work at the following facilities:

<u>Building Name</u>	<u>SED Building No.</u>
Dexter Elementary School	0-002
Brownville Elementary School	0-001
Junior/Senior High School	0-003
Press Box	7-014
Bus Garage	5-004

**THEREFORE BE IT RESOLVED**, the Board of Education hereby approves the General Brown Central School District as the Lead Agency for this project and directs the Board of Education President to complete all required SEQRA applications, forms, notices, all related correspondences, and information requirements and the District Clerk to circulate and to mail all required notices to all involved agencies.

13. Board Action - The following resolution was offered by Michael Ward, who moved its adoption. This resolution was duly seconded by Brien Spooner, and adopted upon a 7-0 vote.

**Resolution Making a Determination  
Under the State Environmental Quality Review Act for  
General Brown Central School District  
Smart Schools Bond Act - SED Control No. 22-04-01-04-7-999-001**

**Resolution**  
June 6, 2016

**WHEREAS**, pursuant to Article 8 of the New York State Environmental Conservation Law, as amended, and the regulations of the New York State Department of Environmental Conservation promulgated there under (collectively "SEQR"), the Board of Education (the "Board") is required to make a determination with respect to the environmental impact of any "Action" (and defined by SEQR) to be taken by the Board (the "Action"); and

**WHEREAS**, the Action contemplated is the District Wide Smart Schools Bond Act (SED Control No.: **22-04-01-04-7-999-001**); The scope shall be limited to minor interior renovations including security enhancements and IT infrastructure enhancements at the following facilities:

<u>Building Name</u>	<u>SED Building No.</u>
Dexter Elementary School	0-002
Brownville Elementary School	0-001
Junior/Senior High School	0-003
Press Box	7-014
Bus Garage	5-004

**WHEREAS**, pursuant to SEQRA, the Board desires to determine whether the Action may have a significant adverse impact on the environment (as defined by SEQR); and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the General Brown Central School District as follows:

1. Based upon the criteria contained in 6 NYCRR § 617.5, the Board makes the following findings with respect to the Action:
  - a. The Action is a Type II Action (as defined by SEQR).
  - b. The Action will not have a significant adverse impact on the environment.
  - c. As a consequence of the foregoing, the Board hereby directs that a Negative Declaration be issued

- d. with respect to the Action.
- d. The requirements of SEQR have been met.

2. The Clerk of the Board is hereby directed to file a Negative Declaration with respect to the Action in the office of the Board in a file that will be readily accessible to the public.
3. This Resolution shall take effect immediately.

14. Board Action - Approval of Committee on Special Education Reports  
 Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

**ADMINISTRATIVE MONTHLY REPORTS** - For information only

15. Operations Report
16. Brownville-Glen Park and Dexter Principal Report
17. Jr.-Sr. High School Principal Report
18. Athletic Director / Discipline Report
19. Curriculum Coordinator Report
20. Director of Student Services Report
21. School Business Official Report
22. Superintendent Report

**CORRESPONDENCE AND COMMUNICATIONS** - For information only

23. Correspondence Log

**RECOMMENDATIONS AND ACTION**

24. Board Action - Personnel Changes as listed:

**A motion for approval of the following PERSONNEL CHANGES, with effective dates as listed:**

Motion for approval of RECOMMENDATIONS & ACTION is made by Sandra Klindt, and seconded by Jamie Lee.  
 Motion is approved 7-0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Resignation Date
<b>Leann Hill</b>	Special Education Teacher	August 31, 2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Hire Date
<b>Jessica E. Hedrick</b>	Substitute Teacher / Substitutute Aide	\$65 per day non-certified / \$9.39 per hour	N/A	June 7, 2016
<b>Colleen R. Hurley</b>	Substitute Aide	\$9.39 per hour	N/A	June 7, 2016

25. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance.

The following employees have received FINALCLEARANCE from SED:

- **Jessica E. Hedrick** - Substitute Teacher
- **Colleen R. Hurley** - Substitute Aide

Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

26. Board Action - Approval is requested for the Confidential / Management salary increases for the 2016-2017 school year, in an amount not to exceed \$25,000, to be distributed to eligible employees.

Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

**ITEMS FOR NEXT MEETING: Organizational and Regular Meeting - Friday, July 1, 2016 - 7:00 a.m. - GB Room**

27. \_\_\_\_\_

**EXECUTIVE SESSION**

- 28. **A motion is requested to enter executive session** for the discussion of the performance history of two particular individuals; the discussion of matters leading to the discipline of a particular individual; and collective negotiations pursuant to Article 14 of the Civil Service Law.  
Motion for approval by Brien Spooner, seconded by Jamie Lee, with motion approved 7-0. Time entered: 5:44 p.m.

**RETURN TO OPEN SESSION**

- 29. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.  
Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 7-0. Time: 7:15 p.m.
- 30. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education shall accept an agreement with a certain employee to extend their probationary period to four (4) years, from September 1, 2016 to August 31, 2017.  
Motion for approval by Cathy Pitkin, seconded by Jamie Lee, with motion approved 7-0.
- 31. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education ratify a new agreement with the **General Brown Teachers' Association (GBTA)** commencing **July 1, 2016** and terminating **June 30, 2019** and authorizes the Superintendent of Schools to take all necessary action to finalize the agreement:  
Motion for approval by Daniel Dupee, seconded by Brien Spooner, with roll call vote as follows with the motion approved 7-0:

Jeffrey West, President	Voting	Yes
Daniel Dupee II, Vice President	Voting	Yes
Sandra Young Klindt	Voting	Yes
Brien Spooner	Voting	Yes
Jamie Lee	Voting	Yes
Cathy Pitkin	Voting	Yes
Michael Ward	Voting	Yes

- 32. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education ratify a new agreement with the **General Brown School Related Professionals Union (GBSRP)** commencing **July 1, 2015** and terminating **June 30, 2019** and authorizes the Superintendent of Schools to take all necessary action to finalize the agreement:  
Motion for approval by Michael Ward, seconded by Brien Spooner, with roll call vote as follows with the motion approved 7-0:

Jeffrey West, President	Voting	Yes
Daniel Dupee II, Vice President	Voting	Yes
Sandra Young Klindt	Voting	Yes
Brien Spooner	Voting	Yes
Jamie Lee	Voting	Yes
Cathy Pitkin	Voting	Yes
Michael Ward	Voting	Yes

**MOTION FOR ADJOURNMENT**

- 33. **There being no further business or discussion**, a motion is requested to adjourn the regular meeting.  
Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0. Time adjourned: 7:17 p.m.

Respectfully submitted:

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Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated June 6, 2016